

SAFETY MEMO

Title:	Site Access and Security Responsibilities		
Date:	Thursday, 26 February 2026	Memo Ref	SM260226
Issued to:	All Suppliers and Contractors		
Direction to all Suppliers and Contractors:	<p>All Suppliers and Contractors working for Coral Homes are responsible for ensuring that construction sites are properly secured and locked at the completion of each workday, and upon finishing any works. Suppliers and contractors are also responsible for ensuring that any personnel they engage or send to site, are fully informed of all access requirements, including the current gate code.</p> <p>All Suppliers and Contractors must ensure:</p> <ul style="list-style-type: none"> • All access points are closed and locked. • Temporary fencing is intact, secure, and properly reinstated after works. • Fencing does not impede public footpaths or safe access and egress. • Site controls do not encroach onto council verges or neighbouring land. • The site is left in a condition that prevents unauthorised entry. <div style="display: flex; justify-content: space-around;">   </div> <p>We have a legal obligation under WHS legislation to ensure our sites are safe and secure. Compliance with these requirements is mandatory and forms part of your obligations when undertaking work on our sites.</p> <p>Your cooperation in keeping our sites well-presented and secured is appreciated.</p>		
Authorised by:	Ben Garland	Position:	General Manager - Construction